



Policy Associate

Corporate Governance and Stewardship

Permanent, Full Time

The Financial Reporting Council (FRC) is responsible for promoting transparency and integrity in business. We are the UK Competent Authority for audit and set the UK Corporate Governance and Stewardship Codes as well as UK standards for accounting, auditing and actuarial work. We monitor and take action to promote the quality of corporate reporting and operate independent enforcement arrangements for accountants and actuaries. Further information about the role of the FRC can be found at www.frc.org.uk.

The Corporate Governance and Stewardship Team has been given more responsibility and a wider remit. The CG&S team will be monitoring and assessing the quality of reporting against the three codes for which it is responsible: the UK Corporate Governance Code, the UK Stewardship Code and the Wates Corporate Governance Principles for Large Private Companies.

The Role:

The main purpose of the role will be to assess the quality of reporting by companies and investors in their application of the three Codes. This role offers the opportunity to be part of a growing team developing the FRC's approach to corporate governance and stewardship monitoring and obtaining evidence to support policy development.

The role involves:

- Assessing corporate governance reporting by UK Listed and large private companies, drawing information from annual reports and accounts and the evaluation of reporting against Code Principles and Provisions
- Assessing the reporting by signatories to the Stewardship Code
- identifying of examples of reporting which indicate best practice, and where improvement is required
- establishing criteria for reporting quality
- analysing information and evidence from academic literature and relevant research
- providing project support for team initiatives.

The Person:

The ideal candidate will have:

- a degree level qualification or alternative, relevant qualification, and/or have gained relevant experience in business or investment environment.
- high quality analytical, interpersonal and team-working skills
- an interest in corporate governance and an understanding of its benefits
- an understanding of the basic requirements of company reports, in particular narrative reporting and;
- the ability to communicate findings of analysis accurately and succinctly both in writing and orally and make recommendations where appropriate.

The role is based in our Central London Office. The post holder should be able to work flexibly to support the team's activities and also provide cover within the FRC as necessary.

Rewards and benefits

- *The FRC offers competitive remuneration packages, including 30 days annual leave plus ability to buy extra leave*
- *The FRC has a strong work/ life balance ethos.*

The FRC believes that equality of opportunity and diversity is important in the work that we do and we are strongly committed to being an inclusive employer. Our values of being fair and independent supports this commitment. We're a signatory to the Government's Disability Confident scheme, which means that we guarantee an interview to any disabled candidates entering under the scheme, should they meet the minimum criteria for a role.

Equal opportunities monitoring is an important means of demonstrating and implementing our commitment to promoting equality of opportunity and diversity. Completing our diversity form will assist the FRC to identify any barriers that prevent access to employment and career development for certain groups of people, and to develop solutions, such as action plans, new policies and practices. The form is completed on a voluntary basis and we strongly encourage all job applicants to complete it.

[Complete the Diversity Form here](#)

Please apply by emailing a copy of your **CV** and **covering letter** to the FRC Recruitment team at recruitment@frc.org.uk. In the covering letter, please set out, by reference to the person specification above, how you meet the required skillset

- confirm that you have the right to work in the UK
- confirm your current package and benefits, and
- tell us where you heard about this job

Please note that we can only accept applicants who have the right to work in the UK.

The closing date for applications is **31 May 2019**.