



Financial Reporting Lab Assistant

Salary c.£20,800 p.a.

Financial Reporting Lab

Fixed Term (12 months), Full Time

The Financial Reporting Council (FRC) is responsible for promoting transparency and integrity in business. We are the UK Competent Authority for audit and set the UK Corporate Governance and Stewardship Codes as well as UK standards for accounting, auditing and actuarial work. We monitor and take action to promote the quality of corporate reporting and operate independent enforcement arrangements for accountants and actuaries. Further information about the role of the FRC can be found at www.frc.org.uk.

We are currently recruiting an assistant to join the Financial Reporting Lab (the Lab). The Lab was launched in 2011 to work with investors and companies to research reporting topics and develop pragmatic solutions to reporting challenges. The Lab supports innovation in reporting by gathering and sharing evidence from the market and the broader corporate community and reporting on what shareholders value in reporting.

The Lab's current projects include the 'Digital Future', which builds on our assessment of the characteristics of good digital reporting to consider the extent to which different technologies meet these characteristics. We have also recently launched projects on climate and workforce reporting and reporting on the sources and uses of cash.

The Role:

The Lab Assistant will work across the Lab's projects on various corporate reporting issues. They will be involved in obtaining and analysing information from a variety of sources to provide support to the Lab's projects. This is likely to involve:

- research on reporting by UK-listed companies, including drawing information from annual reports and accounts;
- supporting the team in collection, collation and analysis of primary research (surveys and interviews); and
- assessment of relevant international developments.

The Person:

We are keen to attract candidates from a wide range of backgrounds including gap year or placement students (undertaking an undergraduate degree), PhD students, graduates or those with relevant experience. Most importantly, candidates should display:

- an interest in business culture with, possibly studying towards (or in receipt of), a relevant degree in business, economics, accountancy or communications;
- an interest in gaining an understanding of financial reporting and company communication; and
- good analytical skills.

The candidate is likely to:

- develop increased familiarity with UK company reporting and accounting;
- increase their understanding of the needs of investors in relation to company reporting;
- improve their comprehension of the reporting challenges faced by companies, including in relation to digital reporting;
- develop an understanding of academic work on corporate reporting and investor needs;
- develop further insight into developments in international corporate reporting;
- increase their knowledge about the work of the FRC;
- experience liaising with domestic and international associations, standard setters and regulators; and
- develop their experience in a professional environment.

The role is based in our Central London Office. The post holder should be able to work flexibly to support the team's activities and also provide cover within the FRC as necessary.

Rewards and benefits

- *The FRC offers competitive remuneration packages, including 30 days annual leave plus ability to buy extra leave*
- *The FRC has a strong work/ life balance ethos.*

The FRC believes that equality of opportunity and diversity is important in the work that we do and we are strongly committed to being an inclusive employer. Our values of being fair and independent supports this commitment. We're a signatory to the Government's Disability Confident scheme, which means that we guarantee an interview to any disabled candidates entering under the scheme, should they meet the minimum criteria for a role.

Equal opportunities monitoring is an important means of demonstrating and implementing our commitment to promoting equality of opportunity and diversity. Completing our diversity form will assist the FRC to identify any barriers that prevent access to employment and career development for certain groups of people, and to develop solutions, such as action plans, new policies and practices. The form is completed on a voluntary basis and we strongly encourage all job applicants to complete it.

[Complete the Diversity Form here](#)

Please apply by emailing a copy of your **[CV](#)** and **[covering letter](#)** to the FRC Recruitment team at **recruitment@frc.org.uk**. In the covering letter, please set out, by reference to the person specification above, how you meet the required skillset and

- confirm that you have the right to work in the UK
- confirm your current package and benefits, if applicable, and
- tell us where you heard about this job

Please note that we can only accept applicants who have the right to work in the UK.

The closing date for applications is **26 April 2019**